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Our Ref: DW/A.1146

Date: 13 March 2014



NOTICE OF MEETING

Meeting: **Audit, Resources and Performance Committee**

Date: **21 March 2014**

Time: **10.00am**

Venue: **Aldern House, Baslow Road, Bakewell**

JIM DIXON
CHIEF EXECUTIVE

AGENDA

PART A

1. **Apologies for absence.**
2. **Minutes of the meetings of the Audit, Resources and Performance Committee held on 24 January 2014:** approve as a correct record.
3. **Urgent Business.**
4. **Public Participation.**

To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.

5. **Members Declarations of Interest.**

Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for this meeting.

6. External Audit: 2013/14 Audit Plan (A1362/RMM) 15 mins
Appendix 1

7. Action Plans For The Management Of Recreational Motorised Vehicles In Their Use Of Unsealed Highways And Off-Road (A7622/SAS) 60 mins
Appendix 1
Appendix 2
Appendix 3
Appendix 4
Appendix 5
Appendix 6

8. **Exempt Information S100 (A) Local Government Act 1972**

The Committee is asked to consider, in respect of the exempt items, whether the public should be excluded from the meeting to avoid the disclosure of Exempt Information.

Draft Motion:

That the public be excluded from the meeting during consideration of Agenda Item Nos. 9 and 10 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

PART B

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|------------|--|---------|
| 9. | Internal Audit Report Block 2 2013/14 (A1362/7/PN)
Appendix 1 | 30 mins |
| 10. | Cycle Hire Income Review (A1621114/CB)
Appendix 1
Appendix 2
Appendix 3
Appendix 4
Appendix 5
Appendix 6 | 30 mins |

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from Third Parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Resources to be received not later than 12 noon on the Wednesday preceding the Friday meeting. Contact Democratic Services on 01629 816200, ext 362/382. FAX 01629 816310; E-mail address: democraticservices@peakdistrict.gov.uk. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services.

Speakers may wish to endorse points made by other speakers but should avoid repeating detail. The Chair has the discretion to intervene if statements are repetitive.

Written Representations

Other written representations on items of report, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

The Local Government Act 1972 does not require the Authority to permit the recording of meetings by sound, video, film, photograph or any other means. However, the Authority permits a handwritten record being taken at meetings and in addition, requests in advance for recording Authority meetings and committee meetings will be allowed if it is in the interests of helping the wider public observe and understand Authority decision-making.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. The recordings will usually be retained only until the minutes of this meeting have been confirmed.

General Information for Members of the Public Attending Committee Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: Members of the Audit Resources & Performance Committee:

Chair:	Mr C Pennell
Vice-Chair:	Clr C Furness
Mrs F Beatty	Clr Mrs G Heath
Clr Mrs B Beeley	Mr R Helliwell
Clr D Birkinshaw	Ms S Leckie
Clr G Claff	Clr S Marshall-Clarke
Clr A Favell	Clr A McCloy
Clr Greenhalgh	Mr G D Nickolds
Mr Z Hamid	Clr Mrs L Roberts
Clr P Harrison	Clr Mrs N Turner

Copies for Information to:

Constituent Authorities
Natural England
Secretary of State for the Environment